

Foundation Fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 6 May 2009

LOCATION: Woodside Plaza – Perth
Minutes by :- Cathie Tynan (03) 9772-0944

PRESENT

Allen Tighe (SEACOVE Systems)
Jim Russell (ICEweb)
T.S. Lim (Woodside Energy)
Duncan Turner (Apache)
Mel Oliveri (Southern Cross Electrical)
Kevin Lewis (MooreHawk)
Narayanan (Transfield Worley)
Cathie Tynan (IICA)

Apologies
Kevin Barnes

Meeting opened 7.12am

1. PREVIOUS Meeting Minutes

Matters Arising :- None

2. CORRESPONDENCE

INCOMING & OUTGOING: Regarding presentation titles, name spelling etc.

3. EVENT LOCATION and VENUE

Allen & Mel to visit venue 09:00. Allen has confirmed numbers of 100 people at \$56.00 per person. Final numbers to be updated at the end of the week.
Vendor (TT) setup time is 12:30 – 16:30 Thursday

Action: Allen to confirm the catering numbers at the end of the week

4. PAPER Reviews / SPEAKERS

Duncan advised:

MTL - white paper received

E+H – no paper received

FF – presentation to be received in next day or so – query format

Other vendors to supply other information for the USB keys

Action: Allen to update the electronic index

5. SPONSORSHIP

Premium – WPC (1st payment received)

Basic – MTL, E&H, MooreHawke

Second payments received from MooreHawke. MTL to pay on 22 May. Still awaiting payments from the other Sponsors. All have been followed up.

Action: Jim to check payments

6. EVENT TICKETS

Emerson – list of attendees received

ECU – Allen to invite six students at no cost

MooreHawk – six names received

ACEPT – registration received from Olive Mackay. Mel to speak to Todd Busby.

No names received from other Sponsors.

Jim advised he has 30 free tickets that can be handed out to others on first served basis.

Jim advised that JA 09 is financially a success with the current profit at \$8290.

**Action: Mel to speak to Todd Busby from
ACEPT**

7. DOCUMENTATION / USBS / WEBPAGE

100 USB keys received

Duncas has the master file for the USB keys. Allen needs to update the index for Lim to add to USB keys.

**Action: Allen to update index. Lim to add
info to USB keys**

8. 'MEET THE SPEAKERS' COCKTAIL FUNCTION

The cocktail party has been organised at Somerset Hotel - Club 185, 185 St Georges Terrace, Perth. 20% deposit needs to be paid.

Action: Allen to organise cheque deposit

9. TABLE TOP EXHIBIT

Invensys, Honeywell & Pacific still to make decision on Table Top. ABB, AMS, Biolab, Prochem & Siemens declined the offer. Allen to contact ABB again (email sent) as they have an overseas Speaker attending. ACEPT, ECU & IICA have accepted a table.

**Action: Allen to contact ABB again. Kevin L to
contact consultants. Allen to write venue
information email**

10. AUDIO / VISUAL

Allen & Mel to visit venue to check AV requirements

**Action: Allen & Mel to check AV
requirements**

11. PROMOTIONAL ITEMS

Clocks have been ordered with the engraving still to be done. Mel to bring to next meeting – cheque to Mel for payment. The clocks will be in presentation box. 19 shirts have been ordered.

**Action: Mel to organise engraving on clock &
bring to next meeting**

12. REGISTRATION / MAILING LISTS

Jim has mailing lists in hand.

Allen to check whether Engineers Australia has sent out email.

Rego list to Lim for name tags ?

Action: Allen to check with Engineers Australia

13. PUBLICITY / MARKETING HOOK

a. Glossy + Ten Reasons + Rego - to go out 7 May

Action: Jim & Cathie to send emails on 7 May.

14. OTHER BUSINESS

No other business

Meeting closed 7.55am

Task Assignments

Call for Papers	Jim / Allen
Budget	Jim
Perth Venue Coordination	Allen / Mel
Event Flyers	Allen / Jim
Website	Allen
Paper review group	David, Duncan
Vendors Table Top	Kevin Lewis
Speaker Gifts / Shirts	Mel
Registration / Mail Lists	Jim / Cathie
Show bags + contents	Allen / Kevin
Docs & USB package	Lim
Audio Visual	Mel / Allen

NEXT MEETING – [Wed 13 May](#) - 07:00 WDT at Woodside Plaza

Presentation Listing - JA 2009

	Company	Subject / Title	Speaker	Abstract	Paper	Slides	© OK	Final	PER
1	Western Process Control	Diagnostics & PST for Valves	Hun Koy Kung Fisher – AP	✓	✓	✓			S
2	MTL Instruments	Powering the Bus Which PS to use When	Michael Gauci MTL Brisbane	✓	✓	✓			S
3	Emerson Process Management	EDDL Diagnostics	Jonas Berge EPM Singapore	✓	✓	✓			S
4	Pepperl & Fuchs	DART - Dynamic Arc Recognition & Termination	Christian Stroehle Singapore	✓	✓	✓			
5	Endress & Hauser	FF – Applications in the Field	Jonathan Soanes Sydney	✓		✓			S
6	Emerson Process Management	FF – Designing within the Limits	Murali Krishnan EPM – AP	✓	✓	✓			
7	ASEA Brown Boveri	Diagnostic Benefits using Namur NE107	Kenneth Fridholm ABB Singapore	✓	✓	✓			
8	Moore-Hawke	Redundant H 1 & FISCO	Mike O’Neil MooreHawke UK	✓	✓	✓			S
9	HIMA Australia	FF-SIS vs PCS the Differences	Alex Tomiyama Perth	✓	✓	✓			
V	Fieldbus Foundation	<i>“Future Directions”</i>	Bill Tatum Foundation		--				
R	Deakin University	Neural Networks in Function Blocks	Hamid Abdi Deakin Uni	✓	✓	✓			

✓ A - indicates review approval / complete R - indicates reserve paper S - indicates sponsorship
 V – video or DVD presentation

JA09 - Table Top Marketing Status

Company	Contacts	Phone	Status	Comment
WPC/EPM	Tom R David S	03 9721-0240 08 9344-4211	Confirmed 1 or 2 tables ?	Premium Sponsor ✓
MTL	Tina R Michael G	040 357-7029 040 357-7029	Confirmed 1 table	Sponsor ✓
E+H	Jozef C Jonathan S	041 846-8047 02 8877-7080	Confirmed ? 1 table	Sponsor ✓
Moore Hawke	Kevin L	040 9228-4435	Confirmed 1 table	Sponsor ✓
FF Vendors				
P & F	Vince D	040 942-3124	Booked	✓
Flowserve	John M	08 9336-3400	Booked	✓
Wika	Brian C	042 302-8823	Declined	-----
BioLab	Brad T	041 934-4340	Message left	Follow-up
AMS	Dirk K	03 9017-8225		Follow-up
Samson	Angus W	044 823-1615	Booked	✓
ProChem	Ian B	08 9458-7777	Contacted – waiting	Follow-up
Siemens	Andy L	041 751-6552	Contacted – waiting	Follow-up
Invensys	Peter H	041 798-5659	Contacted – waiting	Follow-up
Honeywell	Brian / Bill	08 9362-9566	Contacted – waiting	Follow-up
Yokogawa	Nick S	041 890-5051	Contacted – waiting	Follow-up
ABB (PER)	Matthew R	08 9455-9400	Contacted – waiting	Follow-up
Krohne	Kevin G	08 9426-1700	No Contact	
HIMA	Dean McN	08 9323-2105	Declined	-----
Pacific EX	Warwick G	040 220-5525	Contacted – waiting	Follow-up
Educational				
TAFE	Stephen E		Email – waiting	Follow-up
IICA	Roy C	041 799-8722	Accepted freebie	----- ✓
ACEPT	Olive MacK	08 9494-8924	Confirmed (Mel/Roy)	----- ✓
ECU	Daryoush H	emailed offer	Accepted freebie	----- ✓
Consultants				
Hatch	Rob W	08 9428-5000		
Clough	John C	08 9486-9400		
Worley E		08 9442-4242		
Worley P	Andy S	08 9278-8600		
Plexal		08 9426-5700		
SKM		08 9469-4400		
GHD		08 6222-8222		
Proteus		08 6313-3200		