

Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 11 March 2009

LOCATION: Woodside Plaza - Perth
Minutes by: Cathie Tynan via phone (03) 9772-0944

PRESENT

Allen Tighe (SEACOVE Systems)
Jim Russell (ICEweb)
T.S. Lim (Woodside Energy)
Mel Oliveri (Southern Cross Electrical)
Kevin Lewis (MooreHawke)
Cathie Tynan (IICA)

APOLOGIES

David Bilsborough (phone)

Cc Tom Rolton (Emerson Process Management)

1. PREVIOUS Meeting Minutes

Matters Arising :- None

2. CORRESPONDENCE

INCOMING: None

OUTGOING: None

3. EVENT LOCATION and VENUE – Allen + Jim

Confirmed on Friday 15th May, WACA (Boundary Room)

4. PAPER Reviews / SPEAKERS

David confirmed that all speakers have agreed with the submission time frames which for the papers at the end of this week

5. SPONSORSHIP

Premium – WPC (not paid)

Basic – MTL, E&H, MooreHawke (all paid)

One spot still available but unlikely to be filled

Action: Jim to check payments

6. EVENT TICKETS

Email to be sent to EUC / Engineers Australia / IICA Members

Allen to contact Ian Lewis regarding website database.

Action: Allen to contact Ian Lewis

7. DOCUMENTATION / CDROMS / WEBPAGE

Website is complete except for MooreHawke logo and second Emerson speaker.

The logo needs to be sent to complete the order for the USB keys.

**Action: Allen to add additional items to the website
and forward logo to USB supplier**

8. 'MEET THE SPEAKERS' COCKTAIL FUNCTION

Cocktail function is on hold for the moment.

9. TABLE TOP EXHIBIT

Kevin B to report on Table Top Exhibit

Kevin L advised that he would now act as Table Top Coordinator

Action: Kevin L name on flyer

10. AUDIO / VISUAL & VIDEO RECORDING

Rich Timoney may consider link via video feed if unable to attend.

11. PROMOTIONAL ITEMS

Speaker's gifts – budget of \$100 per person, Mel to get samples from Sheriden to present to the committee, the items must be small for ease of travel

Showbags – Mel / Jim to organise

Raffle Prizes – to be provided by sponsors

Shirts – the committee decided on two Bisley shirts

option 1 – sky blue, option 2 – chambray

Action: Mel to organise shirt quote

12. REGISTRATION / MAILING LISTS

Electronic registrations will go through the IICA website. Sponsors will give their ticket names to Jim.

13. PUBLICITY / MARKETING HOOK

Two versions are to be produced- Glossy and Ten Reasons

These are to be issued as follows:

- i. Glossy – didn't go out at end Feb. Allen to send to Jim to go out now
- ii. Glossy + rego – end March
- iii. Glossy + Ten Reasons + Rego - April
- iv. Glossy + Ten Reasons + Rego - April May

Action: Allen to send to Jim. Cathie to send to IICA Members Aust wide

14. OTHER BUSINESS

Kevin B has new contact details which need to be updated on the website

Action: Allen to amend Kevin B's contacts

Meeting closed 7.55am

Task Assignments

Call for Papers	Jim / Allen
Budget	Jim
Perth Venue Coordination	Jim / Allen
Event Flyer	Allen / Jim
Website	Allen
Paper review group	David, Duncan
Vendors Table Top	Kevin Lewis
Speaker Gifts / Promotional	Mel / Jim
Registration / Mail Lists	Jim / Cathie
Shirts, Showbags + contents	Allen / Jim
Documentation & USBs	Lim
Audio Visual	Mel

NEXT MEETING - Wednesday 1st April - 07:00 WDT at Woodside

Presentation Listing - JA 2009

	Company	Subject / Title	Speaker	Abstract	Paper	Slides	© OK	Final	PER
1	Western Process Control	Diagnostics & PST for Valves	Hun Koy Kong Fisher – AP	✓					S
2	MTL Instruments	Powering the Bus Which PS to use When	Andreas Agostin MTL Singapore	✓					S
3	Emerson Process Management	EDDL Diagnostics	Jonas Berge EPM Singapore	✓					
4	Pepperl & Fuchs	DART - Dynamic Arc Recognition & Termination	Christian Stroehle Singapore	✓					
5	Endress & Hauser	FF – Applications in the Field	Jonathan Soanes Sydney	✓					S
6	Emerson Process Management	FF – Designing within the Limits	Murali Krishnan EPM – AP	✓					
7	ABB Singapore	Diagnostic Benefits using Namur NE107	Kenneth Fridholm	✓					
8	Moore-Hawke	Redundant H 1 & FISCO	Mike O’Neil MooreHawke UK	✓					S
9	HIMA Australia	FF-SIS vs PCS the Differences	Alex Tomiyama Perth	✓					
E	Fieldbus Foundation	<i>“Future Directions”</i>	Rich Timoney Foundation	--					
R	Deakin University	Neural Networks in Function Blocks	Hamid Abdi Deakin Uni	✓					

✓ A - indicates review approval / complete R - indicates reserve paper S - indicates sponsorship
E - extra presentation and/or Thursday evening Speaker reception